



MANUAL:	Emergency
SECTION:	PANDEMIC
SUBJECT:	Pandemic and Outbreak

POLICY

It is the policy of Schlegel Villages to provide a safe and secure environment for all residents. To that end, if a pandemic or outbreak is declared which places the safety of our residents at risk, an effective procedure will be employed.

PROCEDURE

In the event that a pandemic or outbreak is declared, the following steps should be taken:

1. The Charge Nurse or designate will receive notification of the pandemic or outbreak.
2. For a pandemic the Charge Nurse or designate will follow the procedures in Tab 8 – Pandemic Preparedness of the Infection Prevention and Control policies.
3. For an outbreak the Charge Nurse or designate will follow the procedures in Tab 4 – Outbreaks of the Infection Prevention and Control policies.
4. For other specific guidelines around specific diseases, isolation practices, surveillance and disinfection, follow the procedures in the Infection Prevention and Control policies.
5. Please note: through consultation with the local public health unit, additional guidance may be provided during a pandemic or outbreak of a communicable disease and must be followed.
6. Villages will identify areas to be used as isolation space when needed.

SUPPLIES

1. Each Village should have onsite adequate supplies of PPE, hand sanitizer, disposables, isolation carts, posters, garbage cans and isolation hampers for at least 50% village-wide coverage (2-4 weeks of supplies).
2. Supplies should be maintained as per Tab 01-06 Internal Resources, Equipment and Supplies of the Emergency policies.



PANDEMIC AND OUTBREAK DRILLS/TRAINING

The infection control lead will review the pandemic and outbreak response procedures with the charge nurses and leadership team annually and perform a walkthrough drill of a response to a specific disease.



PANDEMIC OUTBREAK WALKTHROUGH DRILL

Date: _____ Time of Incident: _____

Scenario Description:

Circle the appropriate answer

Was the charge nurse notified? Yes No

Were all supplies readily available? Yes No

Were supplies dispersed and set up correctly? Yes No

Was the correct information and poster displayed? Yes No

Were team members correctly informed of procedures? Yes No

Names of team members who participated:

- | | |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Comments/Recommendations:

Charge/Lead Nurse: _____ Signature: _____

Leader: _____ Signature: _____